Guidance Note #1



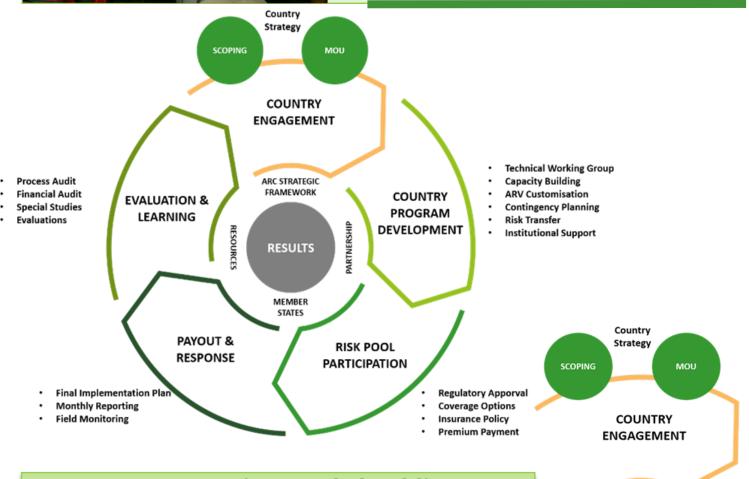
Country Engagement

The Issue

The Country Engagement (CE) Work Stream is the starting point for all of ARC's work and encompasses all interactions held with a country wishing to benefit from ARC's products. The process has a set of defined phases for new countries wishing to join the Risk Pool, and an ongoing workplan for countries already in the risk pool, as shown in the ARC Life Cycle depicted below.



Until recently, ARC's country engagement process did not reflect the organization's commitment to gender mainstreaming. However, since ARC's Gender Strategy was launched in 2019, efforts have started to integrate gender into all phases of the country engagement process, as described below.



Key entry points and checklists

Country engagement has 5 phases: **Desktop Review Preparation, Scoping Mission, Discussion of Country Strategy, Programme Set-up and MoU, and Capacity Building**. These phases are preceded by activities focused on generating engagement. Each phase offers entry points for ARC to put its commitments to gender equality into practice. Gender Checklists help stakeholders ensure the crucial steps and checks are in place for Gender mainstreaming.



Sovereign Disaster Risk Solutions A Specialized Agency of the African Union

Key entry points and checklists



GENERATING ENGAGEMENT

ARC Secretariat identifies Member States to be targeted for potential recruitment to ARC, based on their risk to a given hazard and assessed interest in ARC. Preliminary discussions take place about potential recruitment. As an entry point, there is a need to categorise and identify countries that are advanced already and those at an early stage in gender mainstreaming. A gender equality approach during this pre-stage means ARC should:

Identify a suitable Interlocutor on gender, usually the Ministry in charge of gender equality

DESKTOP REVIEW PREPARATION

2

In preparation for the scoping mission, the Country Engagement Manager (CEM) in collaboration with staff from the technical team and ARC Ltd, carry out desktop research on the proposed country's economic and political situation, environmental factors, agriculture and food security, Disaster Risk Management (DRM) structures and mechanisms, and all factors related to the feasibility of a parametric insurance contract (predefined standards to be drafted including for example rainfall stations network and data). They produce a Terms of Reference for the mission and draft preliminary documents to guide the mission and form the framework of a Country Strategy Paper. A gender equality approach during the Desktop Review Preparation means ARC should:

- ✓ Disaggregate all data by sex and gender where possible
- ✓ Include a chapter/section on gender in the research output
- ✓ Include gender mainstreaming in the Terms of Reference for the mission (for discussions, meetings, and composition of team) and highlight gender mainstreaming as a prerequisite for country engagement.
- ✓ Check for existing laws and legal framework on gender, rules and regulations on gender.

3 SCOPING MISSION

During a 3-5-day **Scoping Mission**, the ARC Secretariat identifies and briefs key government stakeholders, civil society actors and potential financial and technical partners on ARC, validates the findings of the desktop research, and gathers additional information. It also identifies programmes, platforms and government initiatives that the ARC could complement in the food security and other relevant sectors. A gender equality approach during the Scoping Mission means ARC should:

- ✓ Brief government and other actors on ARC's gender commitments and obtain green light for gender analysis.
- ✓ Obtain additional sex/gender-disaggregated data on socioeconomics and vulnerability to the main hazards, if they exist.
- ✓ Conduct a gender analysis to identify the specific challenges of women, girls, men and boys in disaster situations, and explore appropriate responses. The analysis should involve all stakeholders including government, private and civil sector actors and focus on how gender policies and gender-aspects of other policies (e.g. DRM strategy) are being applied and rolled out.
- ✓ Discuss and agree on the gender strengths and gaps with the government interlocutor and wider stakeholders in the context of a validation session.

DISCUSSION OF THE COUNTRY STRATEGY PAPER

Based on the results of the scoping mission, ARC updates the draft CSP and proposes terms of engagement and provides a determination about the feasibility of insurance coverage. A gender equality approach to the CSP discussion means ARC should:

- ✓ In the CSP, include the results of the gender analysis and a strategy to address them
- \checkmark Propose a meeting or session with the country to discuss the gender analysis findings and strategy
- ✓ Ensure that the Ministry of Gender or Ministry/department responsible fully participates in all the discussions around the CSP
- Inclusion of Gender unit review and considerations on Gender mainstreaming with CSP as integral part of the process

5

4

PROGRAMME SET-UP AND MOU PROCESS

Follow up missions take place after the Scoping Mission, to further discussions, develop a Memorandum of Understanding and select the Government Coordinator, Programme Supervisor and relevant experts for the Technical Working Group (TWG). In addition, the team presents *Africa RiskView* and the Contingency Planning process in more detail. A gender equality approach to programme setup and MoU Process means ARC should:

- Ensure the appointments have a gender balance between coordinator, supervisor and technical experts
- ✓ Ensure that the government creates a sub-group of the TWG on gender, communications and advocacy
- ✓ For existing countries, the sub-working group this would be an add on. Consideration will be based on existing relationship with government. Tailored approach. (internal)
- ✓ In the MoU, confirm commitment to gender mainstreaming in all aspects of the programme cycle and agree to provide gender expertise as required. This commitment should be reflected in the Programme of Work.
- ✓ CEM to ensure Gender unit is allocated sufficient time to complete their work. i.e draft mission concept notes jointly.

6

CAPACITY BUILDING TRAININGS AND WORKSHOPS

Training workshops constitute the bulk of the ARC in-country capacity building programme. The outcomes sought by the workshops are: Understanding of parametric insurance and how it works and its limitations; Customized Africa *RiskView* for the Country; Contingency/Operations Plan based on ARC standards and guidelines (including gender related considerations); and selected risk transfer parameters (when the country decides to take out insurance). A gender equality approach to capacity building trainings and workshops means ARC should:

- Design capacity building on gender based on the gender analysis results and other assessments of needs.
- ✓ Include gender in training on *RiskView* and insurance (see specific Guidance Notes)
- ✓ Create avenue for exchange of knowledge and best practices through the Gender and DRM platform.
- ✓ Activate the Gender transformative fund mechanism for additional resource mobilisation for the implementation of gender specific activities/ actions



RESOURCES

- ✓ Gender Strategy: https://www.arc.int/wp-content/uploads/2019/12/ARC_Gender-Strategy_2019.pdf
- ✓ https://www.arc.int/en/country-engagement
- ✓ Gender & DRM Online training: https://arcademy.talentlms.com/learner/courseinfo/id:164 French at https://arcademy.talentlms.com/learner/courseinfo/id:170
- ✓ The Gender & DRM platform: https://www.arc.int/gender-platform
- ✓ ARC Gender page: https://www.arc.int/en/gender-dimension
- Zimbabwe Gender analysis report

LIST OF ACRONYMS

ARC: African Risk Capacity

CE: Country engagement

CEM: Country Engagement Manager

CSP: Country Strategic Paper

DRM: Disaster Risk Management

DRMF: Disaster Risk Management and Financing

MoU: Memorandum of understanding

TWG: Technical Working Group

KEY MESSAGES

The Country Engagement work stream is the main entry point and foundation for gender mainstreaming in all ARC's operations

Gender mainstreaming is relevant to all phases of Country Engagement

Staff should use the Gender checklists to ensure the crucial steps and checks are in place for Gender mainstreaming throughout the Country Engagement process

For more information/ comments please contact gender@arc.int









